

CHI FEE POLICIES – HAGUE STANDARDS 96.40(d,e,f,g,h)

REFUNDS:

HOME STUDY FEES:

Home Study fees are generally non-refundable once services have begun, however at the discretion of CHI, any fees that have not been used or promised to that point in the process may be returned to the family and the file will be closed.

PREPAID POST ADOPTION/PLACEMENT REPORTS:

CHI requires that all post adoption reports required to be written by a social worker be prepaid at the time of application submission. In the event that the adoption does not take place or CHI is otherwise unable to provide post adoption/placement report services fees for PAR/PPR may be refundable.

DISRUPTION OR DISSOLUTION:

In the event a PAP rejects or surrender any child after physically receiving said child for any reason, **no monies paid to or through the agency are refundable including pre-paid PAR/PPR or PAR/PPR deposits directly made to CHI.**

TRAVEL:

The PAP will be solely responsible for paying all costs of any and all travel and travel activities of the PAP and the child including but not limited to: airfare, airport taxes, exit fees, accommodations, meals, taxis, entertainment, guides, sightseeing, and travel insurance. The PAP shall be solely responsible for obtaining and paying for their own passport and/or travel visa. THE AGENCY IS IN NO WAY RESPONSIBLE TO REIMBURSE OR REFUND THE PAP FOR THESE EXPENSES.

FINISH OF CASE:

Any monies remaining and not used according to the Financial Agreement will be refunded to the family within 60 days of the completion of adoption services.

PAYMENT FOR SERVICES:

CHI social workers will not begin any work on a home study/home study update or post adoption/placement report until a Social Work Services fee agreement contract has been signed and pre-payment for services is received. Any service request must be accompanied by a new fee agreement contract.

CASE CLOSURE:

CHI does not allow home study clients to be put on hold. In the event a PAP is not prepared to follow through with the home study, they must immediately inform their Social Worker. Home study fees are generally non-refundable once services have begun, however at the discretion of CHI, any fees that have not been used or promised to that point in the process may be returned to the family and the file will be closed. When the family is ready to proceed with home study services, they must sign all new contracts and pay full fees as if they were a new client.

If at any point in the process, the Social Worker determines that your case is inactive (i.e. failure to submit paperwork, communicate or respond to contacts made by the social worker or CHI) than your case will be closed. No fees are refundable. This applies to all families receiving home study services.

FEE WAIVER OR REDUCTIONS:

CHI does not waive or reduce fees, but a limited number of CHI grants are awarded each year with board approval to special needs children based on the needs of the child, not the family. There is no application process for this grant; it is awarded to the child by CHI for special needs children when possible.

By initialing below, I acknowledge that I have read and agree to the policies explained on this page.

Initials _____, _____

✉ Washington Office: P.O. Box 447, Lynden, WA 98264

Email: info@chiadopt.org Telephone: 360-383-0623

Licensed in: Florida, Idaho, Louisiana, Texas, Utah and Washington

FEE DUE DATES:

- Agency fees are due within 30 days of invoicing or notification in writing (email) of acceptance and approval;
- Agency Fees NOT received **within 30 DAYS of invoice** will not proceed with any part of services. A NEW FINANCIAL AGREEMENT and any fee changes will be applicable.

All fees may be paid by check, credit card, PayPal, EFT, ACH, bank wire, money order or cashier's check.

CHI is NOT responsible for travel expenses or penalties due to plan schedule changes. CHI is NOT responsible for any inconvenience/penalties caused to family members/friends traveling with the adoptive family. We understand that country and out-of-pocket costs may fluctuate without notice.

CHI's Home Study approval does not guarantee that the country will approve the home study or the family to adopt.

We hereby acknowledge that the costs of home study and post adoption/placement services (all previous pages) have been explained to us. We understand that the other adoption costs may fluctuate without notice. We agree to pay the fees as requested at the time requested. We currently have the funds available to us for this service.

This agency does not customarily charge additional fees and expenses beyond those disclosed in the agency retainer agreement, and has a written policy in effect. In the event that unforeseen additional government fees and expenses out of the control of CHI are incurred in country, the agency will charge additional fees and expenses only under the following conditions for a specific case:

1. The agency will disclose the fees and expenses in writing to the PAP;
2. The agency will obtain specific consent of the PAP prior to expending any funds in excess of \$1000 for an individual case (as opposed to a general program increase) for which the agency will hold the PAP responsible or gives them the opportunity to waive the notice and consent requirement in advance, which is written into the policies and procedures of the agency. (Applies only to fees not disclosed at the time of signing the financial)
3. The agency will provide written receipts to the PAP for fees and expenses paid directly by the agency or person in the Convention country (as customarily available) and retain copies of such receipts.

All fees are subject to change without notice due to the nature of international adoption.

CHI does NOT use any portion of fees paid to provide special services, such as cultural programs for adoptees, scholarships, or other services. In the event that this policy changes; a general description of the programs supported will be given to the prospective adoptive parents in advance of providing adoption services. Hague Standard 96.40(e)

In order to minimize the direct cash transactions by the prospective adoptive parents in the Convention country and provide receipts for the financial transactions, CHI has mechanisms in place for transferring funds when permitted by the financial institutions of that country. Hague Standard 96.40(f)

By initialing below, I acknowledge that I have read and agree to the policies explained on this page.

Initials _____, _____

☒ Washington Office: P.O. Box 447, Lynden, WA 98264
Email: info@chiadopt.org Telephone: 360-383-0623

Licensed in: Florida, Idaho, Louisiana, Texas, Utah and Washington

- If this document is altered in any way, it will be considered invalid.
- We hereby acknowledge that we have read and agree to this entire FINANCIAL AGREEMENT AND DISCLOSURE contract, and have made a copy for our records.

Date Signed _____

Prospective Adoptive Parent

Prospective Adoptive Parent

Printed Full Name

Printed Full Name

Children's House International Representative

REVIEW ONLY